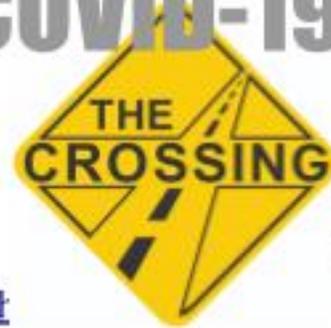


# 2021-22 COVID-19 Protocols



## Preventative Measures

### Cleaning & Disinfecting

- All buildings and vehicles to be disinfected daily using [guidelines](#).
- Is your location equipped with cleaning & disinfecting agents that are stored correctly?

### Good Hygiene Practices

- [Wash Your Hands regularly!](#)
- [Cover cough and sneeze](#)
- Is your location equipped with hand soap, sanitizer, tissues, etc?

### Stay Home When Sick!

- Do not come to school if you have a fever and/or multiple [symptoms of COVID-19](#)

### Health Screening Prior to School Entry

- As determined via collaboration with Regional Leadership and Director of Operations based on local risk factors.

### Masks/PPE

- Not required but if a student or staff prefers to wear a mask they are encouraged to do so.

### Physical Distancing

- Recommended physical distancing of 3'-6' paying special attention to activities to ensure promotes safe distance.

## Symptoms & Positive Results

### Symptoms

- Rapid Test highly recommended IF
  - not fully vaccinated AND
  - a fever is present AND
  - multiple symptoms of COVID-19 are present that cannot be otherwise explained
- Masks may be required for student or staff if upper respiratory infections present while waiting on a ride.

### Positive Test

- Staff with positive result should contact HR
- Student positive result - follow [Positive Case Checklist](#)

### Contact Tracing

- Contact Director of Operations to collaborate on [Contact Tracing Protocol](#)

### Return to School:

Positive Test Results may return:	Confirmed Close Contact (no symptoms)	
After 10 day isolation AND	If not Tested may return:	Negative Test on day 5 or after may return:
Fever Free for 24 hours AND		
Symptoms Subsiding <small>*sever conditions may require additional time out.</small>	After 10 day quarantine	After 7 day quarantine

**Important Note:** Local health departments have the authority to implement prevention measures that may affect local Crossing campuses. Regional/Local Crossing leaders must report any changes or concerns that affect their locations to the Director of Operations who will collaborate on potential changes needed. All decisions to be reviewed by admin team prior to implementation.

# COVID-19 SYMPTOMS

Do you have any of the following symptoms?  
Do you know why you have these symptoms?

- A fever of 100.4° F or greater when taken by mouth
- Sore Throat
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough baseline)
- Diarrhea, vomiting, abdominal pain
- New onset of severe headache, especially with fever
- New loss of taste or smell

# Contact Tracing Protocol

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## **When is contact tracing done?**

Anytime there is a positive test result on site

**Who?** Contact Tracing is completed by local staff in collaboration with Director of Operations

**How do you contact trace?** Interview staff to trace the steps of the positive case to determine who fits the definition of Close Contact, if anyone.

**Why contact trace?** to determine close contacts that may need to quarantine.

## **When is someone considered a Close Contact?**

When they are within 6 feet of the individual who tested positive for 15 minutes or more (over a 24 hour period) starting 24 hours prior symptom onset (or day of administered test if no symptoms).

## **We have a student close contact, now what?**

Local staff contact parents to inform of close contact and the student should quarantine for 10 days if not tested or test on day 5 and return day 7 if negative result.

## **What about staff?**

Staff are considered critical infrastructure and will not quarantine if determined close contact but they should be diligent in monitoring for symptoms, mask wearing and physical distancing.

**Note:** students who say they were a close contact with someone outside of school must have proof to miss school. Potential exceptions may be approved by Regional leadership and Director of Operations

## **EXCEPTIONS:**

The following people DO NOT have to quarantine if determined they were in close contact with a positive case:

- Individual who has tested positive within the last 3 months, recovered and no symptoms have developed
- Individual who has been fully vaccinated

# Clean & Disinfecting Protocols

The Crossing recognizes that the foundation of a healthy environment is good cleaning and disinfecting procedures to ensure all areas are free of disease spreading germs. As a result, the following guidelines have been developed for all locations and Crossing vehicles.

## Daily Disinfecting

### Buildings:

**At the beginning OR end of each day**, [Disinfectant solutions](#) (Clorox Wipes, Scrubbing Bubbles, Windex, etc) should be used on all surfaces and items that are used regularly by multiple people including but not limited to:

1. Door knobs
2. Counters
3. Light switches
4. Keyboard/mouse
5. Appliances
6. Desks

Staff should collaborate to determine who is responsible for which areas each day to ensure nothing is missed. [This checklist template](#) has been developed as a tool for your team to use as desired. Please make a copy and edit details as pertains to your location.

### Crossing Vehicles:

All Crossing vehicles used to transport students will be thoroughly cleaned and disinfected **every day or after the vehicle has been used**, using cleaning products recommended by the CDC and/or local health departments. The following list is an example of the cleaning that should happen with each Crossing vehicle daily:

- Trash picked up and disposed
- Clean all doors and door handles with a disinfectant cleaning agent
- Wipe down all railings and handles with a disinfectant cleaning agent
- Leather seats - Wipe down with a disinfectant cleaning agent
- Cloth seats - spray with disinfectant
- Wipe down windows with disinfectant

## Weekly Cleaning:

### Buildings

Every location should undergo a routine weekly cleaning to include vacuuming, bathrooms (toilets, sinks, floors, etc), trash removal, kitchen areas, appliances and equipment. Talk with your Regional Director and/or Coordinator to determine if funds are available to use an outside cleaning company. A group of students and staff could also be assigned the weekly cleaning task as determined through collaboration with the Regional Director, Coordinator and Site Leader.